

LAKES OF BELLA TERRA CAI
RECREATION CENTER
PRIVATE PARTY RENTAL PROCEDURES

Please follow this checklist to ensure proper arrangements are made in scheduling the rental of the Recreation Center for a private party.

- The Recreation Center is available for rental by residents of Lakes of Bella Terra CAI only.
- The Recreation Center is available to Community groups and clubs. The deposit and fees *may* be waived for Community groups or clubs at the sole discretion of the Board of Directors.
- Homeowners must be current on assessment fees and can not be in violation of the deed restrictions to rent the Recreation Center.
- Contact VanMor Properties, Inc. to check date availability. All parties must be booked at least two (2) weeks in advance...NO exceptions!
- Complete a Rental Agreement, provide a copy of your driver's license and Certificate of Insurance naming the Association as an additional insured on your liability insurance policy.
- The Association's janitorial contractor will meet homeowners to unlock/lock and inspect the building for each rental. Homeowners will not need to obtain keys to the building.
- Rental Fee Schedule

Recreation Center

Rental Fee \$150 / Deposit \$300

Except during normal business hours, the Recreation Center is available for rent year round seven (7) days a week between the hours of 6:00pm and midnight

Rental Fee and Deposit must be separate checks and must be written by the homeowner/resident.

NO CASH will be accepted by the management company
Check or money order only!

Please make checks payable to Lakes of Bella Terra CAI.